**Makietha Williams**

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**Alignment**

* A role with challenging responsibilities and opportunities to positively impact core business functions.

**Career Progression**

* Alves Easteel Industries (2 years) | *Clerk* | Keyboarding | Data entry | Clerical functions
* Hillview College (2 years) | *Library Assistant* | Inventory | Record keeping | Customer service.
* Subway Restaurants (3 years) | *Customer Service* | Inventory | Sales | Accounting

**Education**

* CXC O’level | Principles of Business | Information Technology | Human and Social Biology.

**Skills**

* Computing | Typing | Customer service | Office | Data Entry

**Competencies**

* Listening | Problem solving |Initiative |Team focused | Writing | Outcome Driven

**References**

* Ann Marie Boneo | Regional Manager | Subway | 868.707.0195
* Sartia Johan | Hillview College | Librarian | 868.315.0678